Paul D. Camp Community College

Instructor or Assistant Professor of Nursing
Full-time 9-month Position (Franklin Campus)

Position Title: Practical Nursing Lead Faculty

Department: Nursing (Franklin Campus)

Supervisor: Reports directly to the Program Head for Nursing and Allied Health.

Length of Contract: This is a full-time, 9-month teaching faculty position.

Rank/Salary: Rank and salary are dependent upon academic qualifications and experience.

Job Summary:

The college anticipates filling this full-time, 9-month teaching faculty position, and contingent upon availability of funding. This program will be based at the Suffolk Campus and the selected candidate will serve as the Lead faculty Program, responsible for developing and implementing a Practical Nursing program under the direction of the Nursing and Allied Health Program Head.

Currently designated a 9-month teaching faculty position, the position is subject to reclassification to a 12-month teaching faculty position should the need exist. The Lead Program Faculty designation may be reassigned or terminated, if warranted. While faculty positions are based at a particular campus, they may be assigned to teach at various sites, including other campuses, as well as online or via other technology-delivered distance learning methodologies. Should the need be justified, faculty are subject to reassignment to another campus.

DESCRIPTION OF ESSENTIAL FUNCTIONS (Critical Tasks)

1. Develop and implement a Practical Nursing curriculum that meets the needs of the community and is in accordance with all state and national regulations.
2. Serve as the contact person for the academic program, coordinate textbook selection, coordinate the development of instructional materials, coordinate the development of course outlines, prepare the semester course schedule, assist in the recruitment and selection of adjunct faculty, provide academic advising to new and continuing students, and assist the Nursing and Allied Health Program Head in preparation of applicable accreditation reports and assessments.
3. Responsible for collaborating with the community in the Service Area, including school systems, hospitals, and other health care facilities, in order to develop a Practical Nursing program that responds to the medical care needs of the region.
4. Develop a program that will serve as a transitional step for students interested in continuing their education by completing an associate degree in nursing at Paul D. Camp Community College.
5. Develop, implement and evaluate the philosophy and objectives of the nursing education program;
6. Design, implement, teach, evaluate and revise the curriculum;
7. Develop and evaluate student admission, progression, retention and graduation policies within the framework of the College;
8. Participate in academic advisement and counseling of students;
9. Provide opportunities for student and graduate evaluation of curriculum and teaching and program effectiveness; and
10. Document actions taken in faculty and committee meetings.
11. Must maintain professional competence through such activities as nursing practice, continuing education programs, conferences, workshops, seminars, academic courses, research projects and professional writing
12. Responsibilities may include work during the day and/or evening programs of the college, as well as its distance learning programs
13. Serve on such committees for the betterment of the Health Science Programs and the College as may be assigned by the administration and Program Head.
14. Perform other duties as assigned by the Program Head.

SPECIFIC FUNCTIONAL JOB REQUIREMENTS:

**Required Qualifications:**
1. A baccalaureate degree, with a major in nursing required but a master’s degree in nursing preferred.
2. A minimum of three years of full-time clinical nursing experience.
3. Must hold a current, unencumbered license as a registered nurse or a multistate licensure privilege to practice nursing in Virginia.
4. Demonstrated knowledge of curriculum development and instructional methods.
5. Demonstrated ability to develop and assess student learning outcomes.
6. Ability to establish and maintain working relationships with medical facilities and school systems in the Hampton Roads Community.
7. Demonstrated positive interpersonal skills and effective communication skills.
8. Demonstrated knowledge related to nursing accreditation, certification and licensure requirements.
9. Demonstrated time management and organization abilities

**Preferred Qualifications:**
1. Previous experience in curriculum development of a Practical Nursing program.
2. Didactic and clinical experience in a Practical Nursing and/or Associate Degree Nursing program.
3. Recent clinical experience in an acute care facility
4. Experience applying innovative technology applications to teaching and learning.
5. Knowledge of, and experience with, proven teaching strategies that promote student success.
6. Demonstrated ability to effectively communicate (oral and written communication).
7. Candidates should possess sufficient technology skills to work productively in an organization that utilizes significant information and instructional technology resource.

**Application Process:** A Commonwealth of Virginia Employment application, letter of interest, current resume, copies of all graduate and undergraduate transcripts (Official transcripts will be required of the successful candidate), and three current letters of recommendation must be sent to: Human Resources Office, Paul D. Camp Community College, P.O. Box 737, Franklin, VA 23851

This vacancy is open until filled. Selected applicant will be subject to a background check.