English Adjunct

Job Description

Paul D. Camp Community College is in search of a part-time English instructor interested in supporting the college’s mission, which is to provide diverse learning opportunities to enhance the quality of life for students and the community. The English instructor will teach up to 12 credit hours per semester in English courses that may include developmental and credit level courses. Adjunct instructors’ main responsibility is to teach courses in accordance with VCCS course requirements and, as applicable, Paul D. Camp Community College course outlines. Instructors are expected to properly prepare for each course and assignment, meet classes at scheduled times and conduct the class for the full duration of the scheduled class hours and weeks, make arrangements to be available to students to offer assistance and consultation, provide appropriate evaluations of student progress and accomplishment, and follow all appropriate College policies and procedures, including use of Blackboard for posting the syllabus and making announcements.

Minimum Qualifications

Master’s Degree with 18 graduate hours in English, earned from an accredited institution(s). Teaching experience in English. The ability to effectively teach in a classroom environment containing students with a variety of academic backgrounds and experiences.

Preferred Qualifications

Teaching experience in Higher education. Experience teaching on the community college level. Proven teaching strategies that promote student success.

Special Requirements

You will need to submit an online application for this position by visiting the following web site: https://jobs.agencies.virginia.gov. We will only accept applications through this site. Complete application packages will include: an online application, cover letter, resume, personal copies of all college transcripts, names of three professional references with current addresses and telephone numbers. Incomplete application packages will not be accepted. Faxed or e-mail applications will not be accepted. Criminal history and other background checks will be required of the finalist candidate for the position. Satisfactory reference and background checks are a condition of employment. AA/EOE/ADA

Paul D. Camp Community College is an Affirmative Action/Equal Opportunity Employer and does not discriminate on the basis of race, color, sex, religion, national origin, marital status, political affiliation, sexual orientation, gender identity or against otherwise qualified persons with disabilities, or other non-merit factors in its programs and activities.