Printing a Screen in HRMS

- With screen open, **right click** in the part you want to print
- Choose **Print Preview**
- Choose from middle down drop, **Only the Selected Frame**

- If the page needs to be Landscape, click on the **Landscape icon**
  - Click on the **printer**.
Summary: Printing a Screen in HRMS

- Right click in area to print
- Print Preview
- Only the Selected Frame
- Landscape icon if needed
- Printer