

Update #: 6
Title: **Financial Aid Bookstore Policy**
Type: Clarification to Financial Aid policies. Title IV aid may not be used for textbooks or related supplies for courses that do not apply to a student's program of study.
Effective: May 24, 2016

Students may use excess financial aid in the College Bookstore to purchase only required books and supplies for registered courses deemed eligible for financial aid for the term. A course would be deemed ineligible for financial aid if any of the four following circumstances exist:

- 1) The course does not apply to the student's academic program;
- 2) The course has already been repeated once after having been successfully completed. Successful completion is defined as any grade other than an F, U, R, or W;
- 3) The course is developmental and the student has already attempted 30 or more developmental credits; and/or
- 4) The course is a basic skills class (BSK) that is below the postsecondary level.

Items not approved for purchase with financial aid include but are not limited to apparel, food, cell phones, gift items, and gift/prepaid cards. Colleges have the discretion to establish policies and procedures pertaining to the purchase of course-related electronics (e.g., laptops, tablets, cameras, and scientific calculators), uniforms, and tools. Policies and procedures pertaining to course-related electronics, uniforms, and tools must address the types and frequency of items students may purchase.

During the book purchase period, books and supplies purchased using financial aid cannot be returned or sold back to the College Bookstore for cash. Amounts for returned items must be credited back to the aid types that paid for the books and supplies on the student's account.