Pharmacy Technician Career Studies
Certificate Program*

Apply Now for Fall 2017

Accepting the first 15 qualified applicants
Elaine Beale RPh, Pharmacy Technician Program Director
For further information and questions, please contact ebeale@pdc.edu

Paul D. Camp Community College
Department of Nursing and Allied Health
100 North College Drive
Franklin, VA 23851

*Official high school transcripts, GED scores, or college transcripts are REQUIRED for admission, unless you are a current PDCCC or Virginia Community College student with transcripts on file.
High school or college biology and chemistry are extremely beneficial but not required.
Pharmacy Technician Program

Certificate: Pharmacy Technician Career Studies Certificate Program

Length of Program: One year involving 2 continuous semesters (27 credit hours)

The Pharmacy Technician Program is designed to prepare students to assist and support licensed pharmacists in providing health care and medications to patients. Students will obtain a broad knowledge of pharmacy practice and be skilled in the techniques required to order, stock, package, prepare, and dispense medications under the supervision of a licensed pharmacist. Program graduates will be eligible to take the Virginia Pharmacy Technician Exam and the National Pharmacy Technician Certification Examinations.

Steps for Applying to the PDCCC Pharmacy Technician Program

Note: Application to the Pharmacy Technician Program requires a separate and additional application!

1. College Application: Complete and submit a college application to PDCCC.
   a. If you have not attended within the last three years, complete a new application.
   b. If you have attended within the last three years but have a different address, name, or phone number, complete a Change of Student Information Form and submit it to the Admission’s Office.

2. Pharmacy Technician Program Application: Complete the online Pharmacy Technician Application

3. Financial Aid: Complete the online FAFSA Form. To apply for financial aid or scholarships, call the Financial Aid Office in Franklin at 1/855/877/3918 or visit the website at http://www.pdc.edu/financial-aid.

4. Official Transcript: Request an official transcript of the following to be mailed to:
   
   PDCCC Department of Nursing and Allied Health
   Attn: Elaine Beale
   100 North College Drive Franklin, VA 23851
   
   a. High school transcript or GED certification scores (unless already on file)
   b. College transcript (unless it is a Virginia Community College transcript)

5. College Placement Testing: Please contact Mrs. Beale at ebeale@pdc.edu to discuss this prior to scheduling. If required, schedule an appointment to take the math, reading and writing, and computer skills placement tests by visiting or calling one of the following Admissions Offices:
   • Franklin Campus: 757-569-6707
   • Hobbs Suffolk Campus: 757-925-6312
   • PDCCC at Smithfield: 757-925-6340
Pick up the following placement test study guides from Admissions and review them prior to testing:
• Assessment for New Students (yellow cover) for reading and writing skills
• Math VPT test (blue cover)

Take your 7-digit student ID number and a photo ID to the testing

Developmental Courses: Successfully complete required developmental classes if recommended by placement test scores. (see academic criteria below)

6. Letters of Recommendation: Print out two forms and ask for two letters of recommendation to be sent directly to PDCCC Department of Nursing and Allied Health, Attn: Mrs. Elaine Beale, Pharmacy Technician Program Director, 100 North College Drive, Franklin, VA 23851. Do not use clergy, friends, or family members and please ask the writer to identify their relationship to you.

7. Deadline for Pharmacy Tech Application: The first 15 qualified students will be accepted per year. All transcripts, letters of recommendation, and application materials must be submitted before final acceptance. It is the applicant’s responsibility to confirm that the Nursing and Allied Health Department in Franklin has received all documents for this application.

If you have completed the above steps you have met the MINIMUM QUALIFICATIONS for the Pharmacy Technician Program and your application will be reviewed for acceptance into the Program.

PDCCC Pharmacy Technician Program Overview

Academic Admission Criteria
1. A GPA of 2.0 or higher if a current college student
2. Meet current requirements for math developmental levels MTE 1-3
3. Meet current requirements for entering ENG 111 or have passed the equivalent of ENG 111 with a C or higher.

Once required paperwork is submitted and all prerequisite classes are completed, each applicant will be considered for admission. Criteria for admission will include a review of academic background, achievements, and letters of recommendation.

Priority will be given to students who attend or have attended PDCCC and reside in its service area.

Students will receive written notification, once they have completed all of the steps, regarding the status of their admission.

Enrollment Details
Students accepted into the program will receive:
a. The required physical examination and laboratory testing forms. The exam is done at the student’s expense.
b. Clinical Document Management, Criminal History & Sex Offender Check & Drug Screen is required for clinical experiences. An independent agency will conduct these checks, also at the student’s expense.*

* Results may affect the student’s ability to continue in this program.
Once enrolled in Pharmacy courses, students will be required to maintain:

- A 2.0 cumulative and curricular GPA;
- Satisfactory clinical performance;
- Attendance standards for classes and clinical experiences.

PHARMACY TECHNICIAN PROGRAM REQUIREMENTS SEQUENCE OF CLASSES

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<tr>
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Minimum Credits Required: 27