



## Admissions Procedures for Paul D. Camp's Nursing Programs

THE NURSING PROGRAM PARTICIPATES IN A SELECTIVE ADMISSIONS PROCESS.

**ADN/ PN Program:** DEADLINE FOR SUBMITTING ALL REQUIRED INFORMATION TO BE CONSIDERED FOR ADMISSION IS FEBRUARY 22 for the upcoming school year.

The following MINIMAL ADMISSION REQUIRMENTS for the ADN and PN Programs must be met by February 22nd in the spring prior of the desired fall admission for ADN and summer admission for PN.

### *\*New for 2019 Applicants*

- (1) Student is required to attend a **mandatory advising/information session** as a part of the application process; please view the website to see the dates for the sessions; the sessions will be offered alternating months on both the Franklin and Suffolk Hobbs campuses. The first advising session will be offered in September 2018.
- (2) All applicants applying to a nursing education program (i.e., nurse aide, practical nursing, or associate degree nursing program) shall be required to submit to a criminal background check and drug screen before you can enter the clinical setting.
- (3) Applicants for the PN and the ADN programs will take the **HESI Entrance Exam**; the cost is: ~ \$ 53.50 for each exam attempt; once per semester, or twice per admission application period.

**For the academic year 2018/19;** passing HESI Entrance Exam Scores are 45 percentile nationally, **70% on each category: English, Math and Science.**

If a student needs to retest; the highest score will be accepted.

• **Student must complete a Paul D. Camp Community College (PDCCC) General Student Application.** This application is available at the PDCCC website. Complete application packets must be submitted in person prior to the deadline **February 22, 2019** for the Associate Degree Nursing (ADN) and Practical Nurse (PN) programs.

**ADN/ PN Program:** The last date to take the HESI Entrance Exam is Friday, February 15, 2019.

• **Students must hand deliver their complete application packet, in a sealed envelope: (do not turn in these documents separately, as the documents will not be accepted!)**

- (1) Official transcript of any and all college/university work that is outside of PDCC, even if the college is part of the VCCS system, previously attempted and/or completed by February 22nd for ADN and PN programs
- (2) The student must ALSO provide to PDCCC an official high school transcript or copy of the student's GED by February 22nd for ADN and PN programs
- (3) College Placement Tests within the last 3 years: **Competency in English and Math Essentials MTE 1-5 for ADN and Advanced Placement Program and MTE 1-3 for PN as demonstrated through the placement and diagnostic tests, or by satisfactorily completing the required MTE and/or ENF units or equivalent.**

- Student must have completed one high school Biology with a lab with a minimum grade of “C”, or the student must have successfully completed one unit of developmental or college-level Biology.
- Student must have completed one high school Chemistry with a lab with a minimum grade of a “C”, or the student must have successfully completed one unit of developmental or college-level Chemistry.
- Student must have completed one high school Algebra class with a minimum grade of “C”, or the student must have successfully completed MTE 1-3 for PN and MTE 1-5 for ADN.
- Student must have completed Healthcare Provider CPR with a minimum grade of “C”.
- ALL Developmental coursework must be completed prior to the February 22, 2019 admission deadline for ADN and PN programs.
- The student must have an overall minimum GPA of 2.5 for all college or high school work attempted. If the student has completed > 12 semester credit hours of college-level work, the college GPA will be used in calculating the student’s admissions score. If the student has completed <12 semester credit hours of college-level work, the high school GPA will be used in calculating the student’s admissions score. Because grades for courses taken during the spring semester of the application process will not be available during the student’s application assessment, all GPA calculations will be based on work completed through the fall semester preceding the February 22 deadline. Points will be awarded for co-requisites completed and will be the basis of the GPA.

Students must take a pre-admissions screening test through PDCCC. The student must contact the Administrative Assistant for the Nursing and Allied Health Department, Mrs. Griffin @ [cgriffin@pdc.edu](mailto:cgriffin@pdc.edu). to sign up to take the *HESI Entrance Exam* for Nursing. This is a web-based test; the test will be: ~\$53.50. The *HESI Entrance Exam* will assess the student’s competency in high school level reading, high school level grammar, and high school level Math up through Algebra I, and high school level general sciences. Tests may be taken at the Suffolk and Franklin campuses, however, the student **MUST** make arrangements and schedule the test through the Administrative Assistant. Further information on the testing is available online under the Nursing and Allied Health tab. All potential nursing students must score **45 percentile nationally for the academic year: 2018/19; which is 70% in each category; and 10% of this grade will be added to the points system for admission. If a student who took the exam in the Fall semester needs to retest in the Spring semester (January-February); then the highest score will be accepted.**

- The student must complete an online application for the nursing programs. **There are 3 applications; these applications will open September 1, 2018. Please pay close attention to this section!** If the student is interested in the ADN program, then the student must complete the ADN application. If the student is interested in the PN program, then the student must complete the PN application. If the student wants preference in the ADN program, but will accept a spot in the PN program, then the student must complete the single application for both (ADN & PN) programs by February 22nd.
- If the student’s complete application packet is received and meets the required application requirements by February 22<sup>nd</sup> then their packets will be considered for the nursing programs. **The ADN program applicants will be evaluated based on: Pre-Reqs: HS level Algebra or MTT 1-5; Biology, chemistry, Healthcare Provider CPR through AHA and (must have an overall GPA of 2.5, prior to being considered for the program). The PN program applicants will be evaluated based on Pre-reqs: HS Level Algebra or MTT 1-3, biology, Chemistry and Healthcare Provider CPR**

through AHA and must have an overall GPA of 2.5 prior to being considered for the program). The top-scoring applicants will be offered admission into the available program of choice. PDCCC's nursing programs will accept up to 30 students into each traditional program each year. Priority will be given to students within the PDCCC's service area. (Southampton County, Isle of Wight County, Franklin, Suffolk and Courtland)

Only those ADN and PN applicants who hand delivered (will be provided a date stamped receipt) their complete application packets will be notified via their official school (VCCS) email account in April. If an applicant is accepted for admission into one of the programs, the applicant must notify PDCCC's Nursing Office of their intention to accept or decline the offered position by the deadline listed on their admission letter. **Failure to do so will result in the loss of the position to the next qualified applicant.**

If a student is not accepted or declines admission for the current application period, a student seeking admission in the following year must resubmit the entire package and follow the entire procedure over, which includes; submitting the entire application package (including transcripts), attending the mandatory information session, and completing the HESI Entrance Exam.

Applicants that are not accepted should schedule an appointment with their nursing advisor to discuss ways to improve their admission potential for the next application year.

**Students who fail to submit any of the required material to the PDCCC Nursing Office by the February 22 deadline for ADN and PN Programs will NOT be considered for admission for the following admission semester. THERE WILL BE NO EXCEPTIONS.** The PDCCC's nursing programs will establish ONE admission deadline for the ADN and PN programs, as there are frequently more applicants than available slots. After the student submits their complete application packet, a file will be started. However, the applicant must hand deliver the completed packet to the Nursing Office before the **February 22** deadline for ADN and PN programs. The applicant will receive a receipt showing your packet is complete. **Do not submit a packet under the door or in the department mail box and do not mail your complete application packet.**

**All complete application packets must be hand delivered to the Franklin Campus, office 136K, during the following times: Monday-Thursday from 9:00-3:00pm and Friday: 9:00am-2:00pm in order to ensure the packets are complete.**

**It is not the duty of PDCCC's Nursing Office to notify applicants of incomplete application packets or missing information. Making sure that the admissions packet is complete.**

**Your complete application packet MUST include following:**

- (A) A hard copy of your *Nursing Program application*: ADN, PN or BOTH ADN and PN
- (B) Official transcripts from
  - a. High school, or GED
  - b. College/University/Trade School
    - i. We do not require an official PDCCC transcript; *however*, the department requires official transcripts from another VCCS school
- (C) Passing HESI Entrance Exam Results for the **Current Year** (Fall 2018 /Spring 2019) for ADN/PN Program), passing scores are **45% nationally for the current year: 2018/19**; which is **70% in each category**.
  - a. Note: ADN/PN Applicants; you can retake your HESI Entrance Exam in the spring 2019 semester; you cannot take the HESI Entrance Exam more than 2x within an application period; you cannot take your HESI Entrance Exam more than 1x a semester. **Your test dates have to be at least 6 weeks apart.**
  - b. **Your highest HESI Exam Score will be accepted**
- (D) Current, Healthcare Provider CPR Certification through the American Heart Association
- (E) Verification that you attended one of the mandatory advising/information sessions; the **'Admit one' ticket** available to attendees of the Advising session.
- (F) Professional License (if applicable): CNA, or LPN for example