



Paul D. Camp Community College

Phlebotomy Program

Information Packet

For further information and questions, please contact the Nursing Office:

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Thank you for your interest in Paul D. Camp Community College's Phlebotomy program.

Please note that the Nursing and Allied Health Department will no longer pull old transcripts from previous files/programs. We appreciate your continued interest in our programs; however, due to our limited resources, we ask that you provide new official transcripts from high school and college/universities when you apply to our programs. Transcripts are required for admission. Thank you!

JOB DESCRIPTION

A Phlebotomy Technician is an integral member of the medical laboratory team whose primary function is the collection of blood samples from patients by venipuncture or micro techniques. The phlebotomy technician facilitates the collection and transportation of laboratory specimens and is often the patients only contact with the medical laboratory. The need to assure quality and patient safety mandates strict professional behavior and standards of practice for these practitioners.

Specific Duties Include:

- Correct identification of patients prior to sample collection
- Collection of appropriate amounts of blood by venipuncture or dermal puncture
- Selection of appropriate specimen containers for specified tests
- Correct labeling of specimens with required information
- Appropriate transportation of specimens in a timely manner
- Professional interaction with patients and clinic personnel (soft skills)
- Processing of specimens for delivery to appropriate laboratory departments
- Maintenance of records manually and electronically
- Compliance with all safety regulations
- Maintenance of professional updates
- Professionalism in appearance and conduct

WORKPLACE

Phlebotomists work under the supervision of a medical laboratory technician, medical technologist, physician, or other individual with an advanced degree in biomedical or related sciences. Employment tends to be in hospital laboratories, veterinary laboratories, multi-physician clinics, doctors' offices, health department laboratories, reference laboratories, insurance companies, and specialized clinics.

SKILL REQUIREMENTS

Phlebotomists must have fine motor coordination, clear speech, normal hearing, and good visual acuity to distinguish colors. They must be able to use both hands and have legible handwriting. Must be able to lift a minimum of 25 pounds, stooping, and bending is necessary. The phlebotomist must be able to move readily from one location to another in the workplace. The phlebotomist must have good verbal and written communication skills. The phlebotomist must be friendly and on time, with a positive attitude. They must be accountable for their work and actions, be able to resolve conflicts, be professional, flexible, and be a positive role model/mentor for new employees.

PROGRAM OVERVIEW

Program Goals

The goals of this program provide qualified students with the knowledge, skills and attitudes required for them to demonstrate entry level competence in the multiple tasks and duties of a Phlebotomy Technician as defined by the American Medical Technology Council. These goals include to: (1) serve the profession by providing skilled, professional phlebotomists, (2) serve the patient by providing excellence in care, (3) serve the student by providing quality training in a satisfying career, and (4) to serve the College by providing a program that contributes to its mission.

Program Objective

The Nursing and Allied Health Programs at Paul D. Camp Community College are designed to provide participants with a cost effective, flexible, state-of-the-art program that will enable the student to experience maximum success in the workplace.

Program Description

The program consists of ten courses. Three courses form a knowledge base for students to specialize in the skills of a phlebotomist. Introduction to Medical Laboratory introduces the student to the laboratory setting the phlebotomist works in. Two courses, Phlebotomy and Clinical Phlebotomy, focus on the skills and knowledge specific to the actual duties performed by a phlebotomist. The MDL 106 is an externship in a medical clinic, doctor's office, or hospital. In the externship, participants will practice and master the duties of a phlebotomist, which consists of their academic training, soft skills, and lab skills, under the supervision of a certified phlebotomist.

Phlebotomy (221-151-02)		
Fall Semester		
SDV 100/101	College Success Skills	1
MDL 101	Introduction to Medical Laboratory	3
HLT 143 (for Allied Health)	Medical Terminology I	3
BIO 142	Human A & P II	4
MDL 105	Phlebotomy	4
Total Fall Semester		15
Spring Semester		
HLT 105 or EMT 109	AHA CPR for Healthcare Providers	1
MDL 106	Clinical Phlebotomy	4
CST 100	Principles of Public Speech	3
ENG 111	English Composition	3
ITE 115	Basic Computer Applications & Concepts	3
Total Spring Semester		14
Total Credits		29

THE COST of the PHLEBOTOMY PROGRAM		
Tuition	In-State	\$4419.60
	Out-of-State	\$10150.00
Uniform	Royal blue pants and white Polo top with PDCCC embroidery, and name pin	\$60.00
White shoes (estimate only)	Good white walking shoes no sneakers, clogs, or colored writing of any kind on shoes	\$50.00
Allied Health Insignia	Sewn on each uniform top and lab coat	\$17.00
Physical Exam	Costs varies with health care provider *Total Family Care, Franklin, VA Immunizations & Labs are extra	\$75.00*
Background check	Criminal History & Sex Offender Background & Drug Screening Checks	~\$130.00
eCard for CPR	eCard for CPR certification; either EMT 109 or HLT 105	\$9.00
Books	Estimated book prices for Phlebotomy Classes only	\$300.00
Total	In State	\$5060.60
	Out-of-State	\$10791.00

*Fees subject to change.

Externships

This program requires the student to complete a 120-hour unpaid externship in an accredited lab and under the supervision of a Certified Phlebotomy Technician or Medical Technologist.

Completion Criteria

Successful completion of the course requires that the student meet the following criteria:

- A. **Attendance:** Student must attend a minimum of 90% of all scheduled classroom time.
- B. **Demonstration mastery in the program competencies.** Students will receive a syllabus with these course competencies at the beginning of each course. Instruction will be developed to train students to achieve the course competencies. Students will be evaluated on their achievement of these competencies.
- C. Achieve additional requirements defined by the instructor.
- D. Successfully complete the required courses and unpaid externship.

A Certificate of Completion will be issued upon successful completion of all courses or the program. College transcripts may be requested from the admissions office as proof of individual course completions.

National Certification

Certification means that a person has passed a national examination based on national standards for a profession; in this case, Phlebotomy Technicians. Certification is an indication to the employer that the candidates have mastered nationally approved skills. Certified Phlebotomists tend to have greater job opportunities and wages. To become a Certified Phlebotomy Technician, the candidate must pass a national examination. The Nursing and Allied Health Professions Programs at Paul D. Camp Community College educate participants with nationally approved curriculum standards. Graduates may sit for national certification exams upon completion of this program.

There are several organizations that provide national certification examinations for phlebotomists. Requirements to sit for the examinations vary among organizations, as do the schedule for

administration and the cost. Specific information regarding the examination should be requested by contacting the organization directly.

Official transcripts should be sent to:	If you have any questions please contact:
Paul D. Camp Community College Attention: Nursing Department Box 737 100 North College Drive Franklin, VA 23851	Nursing and Allied Health Program: (757) 569-6731 or Admissions: (757) 569-6700 or (757) 925-6312
	FINANCIAL AID: Contact or visit one of the Financial Aid Offices to apply for financial aid. You must complete all the paperwork for approval in the semester before you hope to begin classes.
	<i>Toll Free: 1-855-877-3918 or</i> FinancialAide@pdc.edu

ADMISSIONS PROCESS: STEP BY STEP

Admission Assessments

Academic assessment tools assist applicants in determining if they have the skills to achieve program goals, objectives, and competencies. With the information gained from the assessments, the Program Director can assist each applicant in developing an appropriate curriculum plan.

1. Candidates must meet both of the following criteria:
 - a. Documentation of a “C” average (2.0 GPA on a 4.0 scale) or above in previous high school and college course work.
 - b. Scores on the Paul D. Camp Community College Placement test indicating readiness for English 111 and no developmental English requirements.

Admission Prerequisites

The purpose of prerequisites is to ensure that participants have the entry-level skills necessary to succeed in the phlebotomy program. Developmental studies and special classes are available for candidates who have deficits in meeting the prerequisites. Paul D. Camp Community College will assist candidates by planning a course of study to acquire necessary educational prerequisites. The Program Director has the authority to waive an educational prerequisite based on criteria that indicates that the applicant will be successful in the program.

Educational Prerequisites

1. GED or high school education
2. Average of a C (2.0 or better) in previous college work and
3. Scores on Paul D. Camp Community College placement tests showing readiness for ENG 111 and no developmental reading requirement
4. **HLT 105**, Cardiopulmonary Resuscitation, offered on the Suffolk Hobbs Campus each semester, or **EMT 109**, CPR for Healthcare Providers, offered on the Franklin Campus each semester.
 - a. Your CPR certification has to be through The American Heart Association, and be First Aid for Healthcare Providers.
 - b. The AHA certification is good for 2 years.

Fit for Duty Prerequisites

- Vision: to read medical documents
- Hearing: to answer telephone calls
- Dexterity: to create written documents, perform lab test, transcribe notes
- Ability to lift a minimum of 25 pounds to assist patients, move equipment
- Competency in English: to receive and give information

Documentation

- 1 official copy of High School Transcripts or GED scores
- 1 official copy of all transcripts from colleges other than PDCCC
- Copy of placement test scores
- Scores on placement test showing readiness for ENG 111 and no developmental reading requirement.
- Upon acceptance into the program, the Administrative Assistant will email (using your VCCS email) or mail further information to you.

Workplace Prerequisites

- Candidate must be a minimum of 18 years of age
- Candidate must be physically able to perform the duties of a phlebotomist.
- Candidate must agree to abide by SCANS workplace competencies
- Candidate must demonstrate personal qualities appropriate to the profession.

Gainful Employment Disclosure:

https://www.pdc.edu/wp-content/uploads/2012/01/Gedt_Phlebotomy.html

Paul D. Camp Community College

Undergraduate certificate in **Phlebotomy**

Program Length: **1 year**

Students graduating on time: 38% of Title IV students complete the program within 1 year

Program Costs*

\$4,304 for in-state tuition and fees

\$9,860 for out-of-state tuition and fees

\$1,256 for books and supplies

\$9,990 for off-campus room and board

Other Costs For this Program

No other costs provided.

[Visit website for more program cost information](#)

*The amounts shown above include costs for the entire program, assuming normal time to completion.

Note that this information is subject to change.

Students Borrowing Money

19% of students who attend this program borrow money to pay for it

The typical graduate leaves with debt: N/A*

*Fewer than 10 students completed this program within normal time. This number has been withheld to preserve the confidentiality of the students.

The typical monthly loan payment: N/A* per month in student loans with N/A* interest rate.

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The typical graduate earns: \$23,381 per year after leaving this program

Graduates who got jobs: N/A*

*We are not currently required to calculate a job placement rate for program completers.

Program graduates are employed in the following fields:

[Medical and Clinical Laboratory Technicians](#)

Licensure Requirements

There are no licensure requirements for this profession in:

Virginia

Additional Information: N/A*

Date Created 6/25/2017

These disclosures are required by the U.S. Department of Education